



GEOTECHNICAL ENGINEERING • ENVIRONMENTAL CONSULTING • CONSTRUCTION TESTING & OBSERVATION  
**PO BOX 35487, PHOENIX, ARIZONA 85069 PHONE: 602.943.6997 VANNENGINEERING.COM**

Vann Engineering Project Number		Time Requested	Date Requested
Project Name		Project Address	
Requested By		Company Name (Financially Responsible Entity)	Contact Phone Number
On Site Contact		On-Site Contact Company Name	On Site Contact Phone Number
Vann Engineering Soils Report (yes / no)		If No, Soils Report Completed by Which Geotechnical Firm	Governing Municipality
On-Site	Off-Site	Construction Materials Testing	Specific Areas to Be Tested / Quantity
		Field Density Test / Sand Cone Test	
		Concrete (Slump & Set of 4 Cylinders)	yds <sup>3</sup>
		Grout (Set of 4 Specimens)	yds <sup>3</sup>
		Mortar (Set of 4 Cylinders)	yds <sup>3</sup>
		Native Soil Material Qualification – Sample Source	
		Import Soil Material Qualification – Sample Source	
		ABC Material Qualification – Sample Source	
		Asphalt Sample and Compaction	tons
		Asphalt Coring	
		Pickup / Other	
On-Site	Off-Site	Special Inspections	Specific Items/Areas to Be Inspected
		Concrete / Grout Placement	
		Epoxy / Expansion Anchors	
		Foundation Excavation Observation	
		Post-Tensioned Tendon Placement	
		Post-Tensioned Tendon Stressing	
		Reinforcing Steel	
		Visual Observation of Field Welding	
		Other	

**Partially completed scheduling request forms will not be scheduled. Please email this fully completed request form to [scheduling@vannengineeringinc.com](mailto:scheduling@vannengineeringinc.com) . Vann Engineering, Inc. is not responsible for scheduling inspections. Please schedule all course of construction testing services for the following day or later through our scheduling department via email prior to 3:00pm, Monday through Friday. Please note, we require a minimum one-day notice so that we may ensure a field technician will be available to perform the service needed at the requested time.**

For Vann Engineering Use Only			
# of FDT / Sand Cones Taken		# of Retests Taken	
# of Sets of Concrete Made		# of Sets of Grout / Mortar Made	
Number of Field Proctors		Number of Lab Proctors	
Sieve / Moisture / PI		Expansion Test	
Chlorides/Sulfates		Hours of Coring / # of Cores	
Asphalt Extraction & Gradations		AC Max Density: Rice / Marshall	
Engineering Tech Hours Standby		Reason for Standby	Special Inspection Hours
Trip 1 Arrived		Trip 1 Departed	Tested
Trip 2 Arrived		Trip 2 Departed	Tested
Trip 3 Arrived		Trip 3 Departed	Tested
Portal Hours		Total Trips	Notes
Technician Assigned		Received By	